

Proceeding of 159th Meeting of BOG held on 29.12.2019 at 12 Noon in Committee Room of Guru Nanak Dev Engineering College, Ludhiana.

A condolence was paid to the departed soul of Late Jathedar S. Avtar Singh Ji, Former President, SGPC, NSET, BOG (GNDEC) by keeping silence for 2 minutes.

- Item No. 159.1 Confirmation of minutes of 158th Meeting of BOG held on 19.11.2019**
All resolutions were confirmed. The case of enhancement of tuition fee of various courses including Architecture course has been taken up with DTE. The decision is pending with DTE.
- Item No. 159.2 Action taken report of minutes of 158th Meeting of BOG held on 19.11.2019**
All points noted except Resolution no. 158.3 (Action taken report of minutes of 154th meeting of BOG held on 05.12.2018.). The work is in progress on the item No S 158.2 (Solar PV plant). A letter has been sent to NPIU regarding restoration of curtailed funds of TEQIP-III.
- Item No. 159.3 Utilization of Seed Money (under TEQIP-III)**
Approved
- Item No. 159.4 Extension of PG Block**
The detailed expenditure to be put in the next meeting
- Item No. 159.5 Approval of Budget for New Gymnasium**
Approved phase wise. In the initial phase Rs. 10.00 Lakhs approved. Detailed expenditure to be put up in next BOG.
- Item No. 159.6 Addition of “NEFT” Option in existing online Payment Gateway of HDFC Bank Limited**
Approved.
- Item No. 159.7 Staff contract expiring in December 2019 and January 2020**
Extended for 11 months in case of all employees. In case of Mr. Suminder Singh, DPE and Mr. Jagraj Singh, appointment letter will be issued on the basis of 89 days.
- Item No. 159.8 TEQIP III Activities for the period November-December 2019**
Ratified.
- Supplementary Item**
- Item No. S 159.1 Ratification of duties of HOD and Organisation Structure**
Ratified
- Item No. S 159.2 Ratification of Code of Conduct and Professional Ethics**
Ratified
- Item No. S 159.3 Approval Process 2020-21**
Approved

Item No. S 159.4

Online Fee portal proposal by Equitas

Approved. The Principal was authorized to operate the same.

Item No. S 159.5

AMC/Upgradation of MSC Software out of TEQIP-III

Approved

Any other Item

Legal opinion was taken regarding payment of retiring benefits to Mr. Ashok Kumar and Mrs. Jaswinder Kaur. The BOG approved the same. Measures be taken for generation/arrangement of funds for such expenditures.

The meeting ended with vote of thanks.

Member Secretary

159th MEETING OF BOG

DATE : 29.12.2019
TIME : 11.30 AM
VENUE : COMMITTEE ROOM
GNDEC, Ludhiana



GURU NANAK DEV ENGG. COLLEGE
LUDHIANA

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**AGENDA OF 159th MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE
TO BE HELD ON 29.12.2019 AT 11.30 AM IN COMMITTEE ROOM OF GNDEC, LUDHIANA**

Item No. 159.1 **Confirmation of minutes of 158th Meeting of BOG held on 19.11.2019**
Copy of the minutes of 158th Meeting (**Annexure-1**) was circulated among members for comments. Since no comments have been received, as such the minutes may be confirmed.

Item No. 159.2 **Action taken report of minutes of 158th Meeting of BOG held on 19.11.2019**
The action taken report of 158th meeting is as under:-

Item No.	Description	Decision taken	Action taken
158.1	Confirmation of minutes of 158 th Meeting of BOG held on 19.03.2019	Confirmed	Implemented
158.2	Action taken report of minutes of 157 th Meeting of BOG held on 19.03.2019	Noted	Implemented
158.3	Action taken report of minutes of 154 th Meeting of BOG held on 05.12.2018	Noted	Will be convened in near future
158.4	Ratification of Eleventh Academic Council Meeting held on 10.08.2019	Approved	Implemented
158.5	Grant of Compensatory Leave	Matter be referred to NSET	Referred
158.6	Technical Resignation of Dr. Balwinder Singh Dhaliwal, AP(ECE) and Dr. Rupinder Singh, Professor (PE)	Technical Resignation accepted and lien of two years approved	Conveyed
158.7	Ratification of IQAC meeting held on 25.10.2019	Ratified with some comments	Action is being taken
158.8	Ph.D Incentives to Assistant Professors	Approved	Implemented
158.9	Change of date of Annual Increment	Approved	Implemented
158.10	Book of B.Arch. Course expenditure (running under GNDEC School of Architecture)	Approved	Implemented
158.11	Promotions of faculty under CAS	Approved in principle.	Being implemented
158.12	Auditing of grants etc.	Existing CA shall do the audit	Implemented
158.13	TEQIP III activities	Ratified	Conveyed
158.14	Building of B.Arch. course (running under GNDEC School of Architecture)	Approved in principle	Work started
158.15	Extension of PG Block	Approved in principle	Put up as separate item at Resolution No.
158.16	Guidelines for Consultancy Assignments	Approved with modifications	Revised document attached for ratification
Supplementary item			
S. 158.1	Ratification of proceedings of Selection Committee Meeting	Approved	Implemented

S 158.2	Installation of 500 kWp Grid Connected Solar PV Plant	Committee constituted for negotiation	One meeting convened. The cases is in the process.
S 158.3	TEQIP III activities	Approved	Implemented

Item No. 159.3 Utilisation of Seed Money (under TEQIP-III)

A documents (**Annexure-2**) for utilisation of Seed money under TEQIP-III was got approved from Chairman, BOG in anticipation of its approval from BOG. The same is put up for ratification, please.

Item No. 159.4 Extension of PG Block

This item was put up in 158th meeting of BOG at resolution no. 158. 15. The BOG directed to put up detailed cost estimation. The same is placed at **Annexure-3** for ratification, please.

Item No. 159.5 Approval of Budget for New Gymnasium

There is an approx. expenditure of Rs. 16 Lacs for interior work (Down Ceiling, Rubber Flooring, Looking glass, Music System etc.-**Annexure 4**) of new Gymnasium for Boys in Sports Stadium. Kindly sanction the same out of Student Related Fee.

Item No. 159.6 Addition of “NEFT” Option in existing online Payment Gateway of HDFC Bank Limited

At present, we have online payment gateway of HDFC Bank Limited for accepting the college fee through Debit Card, Credit Card and Net banking facility from students. NEFT facility is also to be included in existing system, which shall enable to reconcile the fee payments. It is apprised that 40% students are remitting their fee through offline NEFT with which it becomes very difficult to reconcile the accounts. The bank will not levy any service charges for this new facility and also agreed to waive off transaction charges for students from December 2019 onwards. Submitted for approval please.

Item No. 159.7 Staff contract expiring in December 2019 and January 2020

The list of staff whose contract is expiring in December 2019 and January-2020 is placed at **Annexure-5** for further extension.

Item No. 159.8 TEQIP III Activities for the period November-December 2019

The same is placed at **Annexure-6** for ratification.

Item No. 159.9 Any other item

Member Secretary

Supplementary Item

Item No. S 159.1 Ratification of duties of HOD and Organisation Structure

The duties of HODs and organization structure is placed at **Annexure-7** for ratifications, please

Item No. S 159.2 Ratification of Code of Conduct and Professional Ethics

The proposed Code of conduct and Professional Ethics for Principal, teachers and students as per UGC is placed at **Annexure-8** for ratification, please

Item No. S 159.3 Approval Process 2020-21

We are proposing to apply for following changes/new courses etc. during approval process for year 2020-21 through AICTE portal

Change of Shift from Second to First

1. B.Tech. Computer Science & Engg.

New Courses

1. Introduction of New B.Tech. Course with nomenclature Computer Engg. with intake 60

Change of Nomenclature and reduction of intake

1. B.Tech. Production Engg. to B.Tech. Mechanical (Production Engg.) with intake of one unit
2. M.Tech. IT (Full-Time) to M.Tech. Computer Science & Information Technology with intake 18 seats
3. Reduction of B.Tech. (Civil Engg.) from 180 to 120
4. Reduction in intake of all M.Tech. Programmes (Full-Time) to 18
5. M.Tech. Power Engg. (Full-Time) and Elect. Engg. (Part-Time) to M.Tech. Power Systems (Full-Time and Part-Time)

Submitted for approval.

Item No. S 159.4 Online Fee portal proposal by Equitas

Equitas Bank has submitted a proposal for alternate online Fee Portal without any charges. We have already online fee portal of HDFC Bank

Submitted for decision

Item No. S 159.5

AMC/Upgradation of MSC Software out of TEQIP-III

There is provision in TEQIP III Project of spending money on AMC/Upgradation of Softwares/Equipments. The existing MSC software needs to be upgraded. Justification is placed at Annexure-9.Approx. Cost is Rs.4 Lakh.

Submitted for approval.

Annexure-1**PROCEEDING OF 158TH MEETING OF BOG OF GURU NANAK DEV ENGINEERING COLLEGE HELD ON 19.11.2019 AT 12 NOON IN COMMITTEE ROOM OF NANKANA SAHIB EDUCATION TRUST, LUDHIANA****Item No. 158.1 Confirmation of minutes of 157th Meeting of BOG held on 19.03.2019**

Since no comments have been received, as such minutes stands confirmed.

DTE rep conveyed that permission for 10% increase for B.Arch course may be taken from State Govt.

Principal GNDEC to take up the matter with Pb. Govt. BOG members emphasized upon the need of restoring grant in aid (95% of deficit) as this grant is stopped since 2003. A delegation under the chairmanship of President NSET may visit CM to press upon the matter of restoring the grant.

Item No. 158.2 Action taken report of minutes of 157th Meeting of BOG held on 19.03.2019

The action taken report of 157th meeting is as under:-

Item No.	Description	Decision taken	Action taken
157.1	Confirmation of minutes of 156 th Meeting of BOG held on 19.03.2019	Confirmed	Implemented
157.2	Action taken report of minutes of 156 th Meeting of BOG held on 19.03.2019	Noted	Implemented
157.3	Action taken report of minutes of 154 th Meeting of BOG held on 05.12.2018	Noted	Will be convened in near future
157.4	Extension in contract of Non-teaching staff	Approved	Implemented
157.5	Continuation of service of Faculty	Approved	Implemented
157.6	Recruitment of senior faculty	Approved	Action is being initiated
157.7	Implementation of EPF	Approved	Implemented
157.8	Ratification of IQAC Proceeding meeting held on 21.05.2019	Ratified	Noted
157.9	Information of Quality Frame work	Noted	Noted
157.10	Fee of B.Arch. under GNDEC School of	Approved	The Punjab Govt. nominee raised

	Architecture		objection to this point.
157.11	Ratification of Annual Report 2018-19	Ratified	Noted
157.12	TEQIP III Activities	Ratified	Noted
157.13	Permission to avail academic leaves for the consultancy assignments	Approved	Implemented
157.14	Extension of PG Block	Detailed drawing and justification be put up in next meeting of BOG	Put as separate item (158.)
157.15	Request of Mr. Amandeep Singh Bal, AP(Comm. Skill) for waiving off notice period payment	Approved	Implemented
157.16	Performance Report of Principal	Ratified	Noted
157.17	Service condition of faculty	Approved	Implemented
Supplementary item			
S. 157.1	Maintenance of carrying forward four heads of TEQIP-II under TEQIP-III	Approved	Implemented

Item No. 158.3 Action taken report of minutes of 154th Meeting of BOG held on 05.12.2018

Noted. Pending meeting be convened at the earliest.

Item No. 158.4 Ratification of Eleventh Academic Council Meeting held on 10.08.2019

Approved

Item No. 158.5 Grant of Compensatory leaves

Matter be referred to NSET

Item No. 158.6 Technical Resignation of Dr. Balwinder Singh Dhaliwal, AP(ECE) and Dr. Rupinder Singh, Professor (PE)

- a) Technical resignation accepted and Lien of two years approved for both the teachers with the condition that three month notice period has to be completed or salary of three months deposited.

Item No. 158.7 Ratification of IQAC Meeting held on 25.10.2019

Ratified with following comments:

1. Production Engg. be merged with Mech.Engg
2. Intake of CSE be increased keeping in view the market scenario.
3. Improvement in placement applauded but more efforts be made to improve result data.
4. GNDEC Research policy was approved in principle. Upon detailed deliberations, following changes be made:
 - a. Seed Research Grant: The amount of seed money shall be 10.00 lakhs per department. Initially, it should be given to major Departments (Civil, Mech, and Electrical). The other departments may collaborate with them as per research areas. The interdepartmental research on need based technologies leading to innovative products shall be encouraged.
 - b. Matching grant: Maximum 50% of the sanctioned research project amount be given.
 - c. Loan Facility: Not approved
 - d. Teaching Assistantship: Only to GATE qualified
 - e. Contingency: It shall be based upon some criteria. The amount and number of deserving students to whom this grant be given shall be approved by a committee of HODs/ Dean Academic
5. The allocation of funds in all above mentioned points shall be subject to the availability of funds
6. Strategic Plan: Approved but the detailed Action plan be prepared in consultation with experts/HODs/Faculty.

Item No. 158.8 Ph.D Incentives to Assistant Professors

Approved with the condition that the faculty must sign a bond that he/she shall complete at least five years at GNDEC after the grant of PhD increments failing which the amount of increments shall be recovered.

Item No. 158.9 Change of date of Annual Increment

The step up increment (of Rs 5000) shall be treated as annual increment of the respective year

Item No. 158.10 Booking of B.Arch. course expenditure (running under GNDEC School of Architecture)

Approved

Item No. 158.11 Promotions of faculty under CAS

Approved in principle. The implementation be made phase wise keeping in view the position of funds.

- Item No. 158.12 Auditing of grants etc.**
Existing CA shall do the audit but he will have to get it completed within one month once the documents of the grant are completed.
- Item No. 158.13 TEQIP-III activities**
Ratified
- Item No. 158.14 Building for B.Arch. course (running under GNDEC School of Architecture)**
Approved in principle. Detailed plan be made in consultation with Architecture Department.
- Item No. 158.15 Extension of PG Block**
Approved in principle. Detailed cost estimation be presented
- Item No. 158.16 Guidelines for Consultancy Assignments**
Approved as proposed with following modifications;
1. Max. Annual ceiling is enhanced up to the salary of the employee.
2. Approved as proposed
3. Approved as proposed
4. Approved as proposed
5. Deferred

Supplementary Agenda

- Item No. S 158.1 Ratification of proceedings of Selection Committee Meeting**
Approved
- Item No. S 158.2 Installation of 500 kWp Grid Connected solar PV plant**
Committee of following was constituted for negotiation
S. Ajmer Singh Lakhwal
S. Harsurinder Singh Gill
S. Jogeshwar Singh Mangat
S. Gurcharan Singh Grewal
S. Sukhminder Singh
Er.A. Dhingra
- Item No. S 158.3 TEQIP III Activities**
a. Noted
b. Noted. Efforts should be made for restoring the curtailment of funds from NPIU
c. Approved as proposed
d. Approved as proposed

The meeting ended with vote of thanks

Member Secretary